

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 13th of July 2017 in the Catherine D. Milligan Community Room at Fairfield High School.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Begley, Mr. Hare & Mrs. O’Neal  
Absent: Mr. Berding & Mrs. Shorter

Also present: Mr. Smith, Mrs. Lane, Mr. Martin, Mrs. Wildow, Mr. Weiser

PLEDGE OF ALLEGIANCE – Brian Begley

#### PRESENTATIONS/RESOLUTIONS

- A. Preserving Historical Artifacts – Tom Weiser  
Mr. Weiser presented an overview of the artifacts that were preserved during the construction project.

Mrs. Shorter arrived at 6:49 pm.

#### COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

None.

#### SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

17-71 RESIGNATIONS/EMPLOYMENT – Mr. Martin

MOTION – Moved by Mrs. O’Neal to approve the following:

- A. Personnel – Licensed
1. Resignations
    - a. William Alderman, Creekside, Intervention Specialist  
(effective at the end of the 2016-2017 school year; for personal reasons)
    - b. Sue Clark, Crossroads, Department Head Integrated Language Arts Gr 6  
(effective 2017-18; due to transfer within district to Creekside)
    - c. Dawn Farris, Central, 3<sup>rd</sup> grade

(effective at the end of the 2016-2017 school year; for personal reasons)

- d. Tabitha Gruber, Central, 1<sup>st</sup> grade  
(effective at the end of the 2016-2017 school year; for personal reasons)
- e. Heather Hoelle, North, 2<sup>nd</sup> grade  
(effective at the end of the 2016-2017 school year; for personal reasons)
- f. Kathryn Lee, Central, 5<sup>th</sup> grade  
(effective at the end of the 2016-2017 school year; for personal reasons)
- g. Leslie Touassi, West, Intervention Specialist  
(effective at the end of the 2016-2017 school year; for personal reasons)
- h. Tammy Whitton, Creekside, Intervention Specialist  
(effective at the end of the 2016-2017 school year; in order to accept another position with Cincinnati Christian Schools)

## 2. Employment

- a. Davonne Calhoun, Creekside, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- b. Samantha Chaney, East, Intervention Specialist  
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- c. Jessica Dukes, Crossroads, 6<sup>th</sup> grade Social Studies  
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- d. Tara Maupin, East, ESL teacher  
(recommended for a new continuing teacher contract, effective August 31, 2017; for a replacement position)
- e. Deanna Owens, Senior High, Guidance Counselor  
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- f. Shannon Raquet, Crossroads, Assistant Principal  
(recommended for a new two year administrative contract effective July 19, 2017 – June 30, 2019 for 213 days, on the certificated administrative salary range 2; for a replacement position)
- g. Elizabeth Shields, South, Intervention Specialist, ED  
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)

- h. Brian Smith, Crossroads, 7<sup>th</sup>/8<sup>th</sup> grade ELA  
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)
- i. Tammy Whitton, Cincinnati Christian School, Intervention Specialist, 60%  
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; to be paid out of Auxiliary Funds through the state of Ohio; for a replacement position)
- j. Joel Willison, Crossroads, Intervention Specialist, Behavior Modifications  
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a new position)
- k. Zachary Yates, Senior High, Guidance Counselor  
(recommended for a new one-year limited teaching contract for the 2017-2018 school year, effective August 31, 2017; for a replacement position)

- l. Elementary Summer School Tutor

Terri Sunderman

(The above-named person is recommended for employment as a summer school tutor as needed at the rate of \$26.09 per hour from July 10, 2017 through August 17, 2017. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

- m. Building Test Coordinator Assistant

Ira Begley

(To be paid \$89 per day, up to a maximum of 80 days for the 2017-2018 school year.)

- n. Extracurriculars 2016-17

**Intermediate**

Brian Smith, Intramural Volleyball 5th/6th – additional for increase in participants

- o. Extracurriculars 2017-18

**District**

Jay Muldoon, Director of Theatre Arts

**Senior High**

Michael Massie, Drama Director Associate  
Jessica Smith, Volleyball, Varsity Head, Girls  
Jessica Smith, Volleyball, Assistant Boys

**Middle**

Mark Mercer, Rhythm Express Director 50%  
Mari Wilkerson, Rhythm Express Director 50%

**Middle Creekside**

Dan Beck, Department Head Math Gr 8  
Jennifer Brown, Department Head Math Gr 7  
Zach Downey, Department Head Social Studies Gr 6  
Emily Heizer, Department Head Social Studies Gr 8  
Thomas Knueven, Jazz Band Co-Director  
Thomas Knueven, Select Band Co-Director  
Matthew Kollstedt, Department Head Math Gr 6  
Ian Lubbers, Chess Club  
Nora Miller, Department Head Science Gr 7  
Shelby Ryan, Intramural Bowling  
Shelby Ryan, Intramural Volleyball  
Shelby Ryan, Lego Robotics Supervisor  
Shawn Starkey, Department Head Special Areas  
Lauren Sweeney, Department Head Integrated Language Arts Gr 6  
Robin Turner, Department Head Integrated Language Arts Gr 8  
Mary Villarreal, Department Head Integrated Language Arts Gr 7  
Maddie Wessel, Jazz Band Co-Director  
Maddie Wessel, Select Band Co-Director  
Lisa Whited, Department Head Social Studies Gr 7  
Mari Wilkerson, Select Choir Director

**Middle Crossroads**

Lisa Gundler, Intramural Director  
Steve Maloney, Intramural Basketball, Boys 6th  
Steve Maloney, Intramural Basketball, Girls 6th  
Steve Maloney, Intramural Bowling, 6th  
Steve Maloney, Intramural Track, 6th  
Steve Maloney, Intramural Volleyball, 6th  
Latrice Watkins, Basketball, Girls 7/8

**Middle Crossroads – Correction from June 26, 2017**

Matt DiPietro – Department Head Science Gr 7 (corrected from Gr 6)

**Compass**

Mindy Amann, Unit Leader Gr 1  
Beth Baltzell, Student Council Sponsor  
Janet Cappola, Elementary Wellness Coordinator  
Sandy Dougherty, Unit Leader Gr 4  
Lisa Gundler, Intramurals  
Robyn Heidelberg, Unit Leader Gr 3  
Cathy Henson, Talent Show Coordinator  
LeighAnne Johnson, Unit Leader Kindergarten  
Susan Kneipp, Unit Leader Gr 2

Kelly Stumpf, Unit Leader Special Education  
Holly Templeton, Unit Leader Gr 5  
Kendra Zoller, Unit Leader Special Areas

**South**

Craig Reed, Unit Leader Gr 5

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Hare, Mrs. O’Neal & Mrs. Shorter  
Nays: None  
Motion Carried: 4-0

17-72 RESIGNATIONS /EMPLOYMENT/PROMOTION – Mr. Smith

MOTION – Moved by Mr. Begley to approve the following:

B. Personnel -- Classified

1. Resignations

- a. Thomas Weiser, Administration Building, Director of Business Operations  
(effective the end of the day July 31, 2017; for retirement purposes)

2. Employment

- a. Lisa Boggs, Crossroads, Educational Assistant  
(effective September 5, 2017; for a replacement position)
- b. Nancy Lakamp, Freshman, Educational Assistant  
(effective September 5, 2017; for a replacement position)
- c. Donna Martin, Administration Building, Bullying and Harassment Officer  
(recommended for a new two-year administrative contract effective August 1, 2017 through June 30, 2018 for 218 days on the classified administrative salary range 2; for a new position)
- d. Kristie Morris, Creekside, Educational Assistant  
(effective September 5, 2017; for a replacement position)
- e. Nicole Samples, North, Educational Assistant  
(effective September 5, 2017; for a replacement position)
- f. Amy Schimpf, North, Educational Assistant  
(effective September 5, 2017; for a new position)
- g. Thomas Weiser, Administration Building, Director of Business Operations

(recommended for a new one-year administrative contract effective August 1, 2017 through June 30, 2018 for 228 days on the classified administrative salary range 2; for a replacement position)

3. Promotion

- a. James Bourgholtzer, Creekside, Custodian, promoted to Creekside, Head Custodian  
(effective August 1, 2017; for a replacement position)
- b. David Fryer, South, Custodian, promoted to South, Head Custodian  
(effective June 29, 2017; for a replacement position)

SECOND – Seconded by Mrs. O’Neal

Mr. Hare stated the following:

It is an important role of the Board of Education that we manage our resources effectively and efficiently, whether that is our financial resources or our buildings and grounds. Our community expects this from us. In our private life (we and the community) do the same, we protect our buildings (our homes). We are close to completing an \$80 million project. Mr. Weiser’s desire to retire, unfortunately did not coincide with the completion of the project or the post project period. It has been my experience with building projects that during the post construction period there are disputes that need to be resolved. The dispute resolution process involves the architects, contractors and school district. I want the person who attended all the construction meetings, who understands the district’s concerns and who effectively represent the district in the dispute resolution process. The next Business Manager will be very skilled but will not have the first hand knowledge of our process. The next business manager will not have a working relationship with the architects and contractors. HVAC problems as an example-Typically the discussion goes like this with no one accepting responsibility- Design and engineering is flawed, Manufacture of equipment is flawed, installation was flawed—everyone knows it doesn’t work and our Business Manager wants it resolved and there is always the discussion as to who pays. I want our Business Manager present who can represent our interest. I don’t think it is wise or prudent to change Business Managers before we have crossed the proverbial stream. It is responsible to keep Mr. Weiser until we get through the post-construction period.

ROLL CALL – Ayes: Mr. Begley, Mr. Hare, Mrs. O’Neal & Mrs. Shorter  
Nays: None  
Motion Carried: 4-0

Mr. Clemmons arrived at 6:52 pm.

C. Items for Board Discussion

1. Board Policies and Regulations – Roger Martin

- AC – Nondiscrimination
- ACB – Nondiscrimination on the Basis of Disability
- ACA/ACAA – Nondiscrimination on the Basis of Sex/Sexual Harassment

- ACA-R/ACAA-R – Nondiscrimination on the Basis of Sex/Sexual Harassment Grievance Procedures

Mrs. Shorter stated that she has concerns regarding ACA-R and the language being changed.

Mrs. Shorter stated that she also has concerns regarding policy ACB and the Section 504 language being taken out.

Mr. Martin stated that he will follow up with the Ohio School Boards Association as to why the 504 language was deleted.

Mr. Hare questioned if the students and staff will be informed of these changes.

Mr. Martin stated that the student handbooks will be updated as well as communications with staff. Policies will be posted on our website.

## 2. Job Descriptions (Revisions) – Roger Martin

- Teacher
- Athletic Trainer, District
- Certificated School Nurse
- Electronic Remediation/Non-credit Instructor
- Electronic Summer School Coordinator/Instructor
- English as a Second Language (E.S.L.) Tutor
- Guidance Counselor
- Teacher of Hearing Impaired
- Home Instructor
- Instructional Coach
- Instructional Specialist
- Instructional Specialist for Technology and Data
- Intern School Psychologist
- Intervention Specialist (Teacher of Children with Disabilities)
- Occupational Therapist
- Physical Therapist
- Registered Nurse
- School Psychologist
- Speech/Language Pathologist
- Substitute Teacher
- Summer School Coordinator
- Summer School Instructor
- Supplemental Services Teacher
- Teacher for Fairfield Academy
- Work Study Coordinator

## 3. Job Descriptions for Extra-Curricular and/or Extra Duty Positions (Revisions) --Roger Martin

- GSA Club Advisor
- Intramural Director, 6th Grade, Middle
- Jazz Band Co-Director, Middle
- Marching Band Associate Director
- Marching Band Co-Director
- Marching Band Instructor, Senior High
- Rhythm Express Director
- Rocket Club
- Select Band Co-Director, Middle
- Select Choir Director, Elementary
- Select Choir Director, Middle
- Select Orchestra Director, Middle
- Show Choir Combo Band Director
- Vocal Director, High School Musical

17-73 APPROVAL OF JOB DESCRIPTIONS/APPROVAL OF BOARD POLICIES/APPROVAL OF COURSES OF STUDY/APPROVAL TO ENTER INTO A FIVE (5) YEAR CONTRACT WITH COCA-COLA/APPROVAL OF THE NEGOTIATED AGREEMENT BETWEEN THE FAIRFIELD BOARD OF EDUCATION AND THE OHIO ASSOCIATION OF PUBLIC SCHOOL EMPLOYEES LOCAL #727 EFFECTIVE 7/1/17 THROUGH 6/30/20/APPROVAL OF THE NEGOTIATED AGREEMENT BETWEEN THE FAIRFIELD BOARD OF EDUCATION AND THE OHIO ASSOCIATION OF PUBLIC SCHOOL EMPLOYEES LOCALS #205, #378 AND #568 EFFECTIVE JULY 1, 2017 THROUGH JUNE 30, 2020

MOTION – Moved by Mrs. Shorter to approve the following:

D. Other Items for Board Action

1. Recommend approval of the following Job Descriptions

- American Sign Language Club Advisor (New)
- Elementary Talent Show Coordinator (New)
- Tree Club Advisor (New)
- Freshman Class Sponsor (Revised)
- Lacrosse, Varsity, Boys Head Coach (Revised)
- Lacrosse, Varsity, Girls Head Coach (Revised)
- Coordinator of Elementary Curriculum and Instruction (Revised)
- Coordinator of Secondary Curriculum and Instruction (Revised)
- Nurse Department Head (Revised)

2. Recommend approval of the following Board Policies

- Policy GBX (Also: JFCK) – Use of Personal Electronic Equipment Excluding Computers by Students and Staff Members
- Policy JFCK (Also: GBX) – Use of Personal Electronic Equipment Excluding Computers by Students and Staff Members



3. Recommend approval of the following Courses of Study

- English Language Arts
- Health and Wellness
- Mathematics
- Science
- Social Studies
- Technology

4. Recommend approval to enter into a new five (5) year contract with Coca-Cola Enterprises for the exclusive rights to provide full service beverage vending for the district effective August 1, 2017 through July 31, 2022. (Contract excludes the cafeteria.)

5. Recommend approval of the negotiated Agreement between the Fairfield Board of Education and the Ohio Association of Public School Employees Local #727 effective July 1, 2017 through June 30, 2020.

6. Recommend approval of the negotiated Agreement between the Fairfield Board of Education and the Ohio Association of Public School Employees Locals #205, #378 and #568 effective July 1, 2017 through June 30, 2020.

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 4-0

TREASURER’S RECOMMENDATIONS AND REPORTS

17-74 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR JUNE 2017/APPROVAL OF FUND-TO-FUND ADVANCES/APPROVAL OF 2017-2018 AMENDED APPROPRIATIONS RESOLUTION/APPROVAL OF INVOICES

MOTION – Moved by Mrs. O’Neal to approve the following:

A. Recommend approval of the minutes of the following meeting:

June 26, 2017 – Regular Board Meeting

B. Recommend approval of the financial reports for the month of June 2017.

C. Recommend approval of the following fund-to-fund advances:

\$70,755.84

From: 001-9059 Summer School

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
REGULAR MEETING  
JULY 13, 2017

161

\$14,171.50

From: 009-9013 Uniform School Supplies - Compass

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$3,738.48

From: 009-9900 Uniform School Supplies - Central

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$2,625,452.52

From: 010-9101 OFCC/Classroom Facilities Fund/State Share

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$1,485,665.91

From: 010-9103 OFCC/Classroom Facilities Fund/Local Share

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$10,969.56

From: 018-950H Public School Support – High School

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$10,694.00

From: 200-919H Class of 2019 – High School

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$45,038.05

From: 200-950H Annual – High School

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$4,388.80

From: 200-951H Cheerleaders – High School

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$17,964.74

From: 300-950D Stadium Field Turf Fund

To: 001-0000 General Fund

Purpose: Return of FY2017 year-end advance.

\$439,801.80

From: 300-950H Athletic Fund – High School

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
REGULAR MEETING  
JULY 13, 2017

162

To: 001-0000 General Fund  
Purpose: Return of FY2017 year-end advance.

\$1,348.28

From: 300-950W Athletic Fund – Wrestling Tournament  
To: 001-0000 General Fund  
Purpose: Return of FY2017 year-end advance.

\$4,701.35

From: 300-951S Athletic Fund – Soccer Tournament  
To: 001-0000 General Fund  
Purpose: Return of FY2017 year-end advance.

\$1,403.32

From: 300-954F Athletic Fund – Freshman School  
To: 001-0000 General Fund  
Purpose: Return of FY2017 year-end advance.

\$291.34

From: 300-955M Athletic Fund – Middle School  
To: 001-0000 General Fund  
Purpose: Return of FY2017 year-end advance.

\$2,625.97

From: 499-9017 School Psych Intern Grant FY17  
To: 001-0000 General Fund  
Purpose: Return of FY2017 year-end advance.

\$121,684.33

From: 516-9017 IDEA Grant FY17  
To: 001-0000 General Fund  
Purpose: Return of FY2017 year-end advance.

\$62,466.87

From: 551-9017 Title III LEP Grant FY17  
To: 001-0000 General Fund  
Purpose: Return of FY2017 year-end advance.

\$1,378.28

From: 551-9117 Title III Immigrant Grant FY17  
To: 001-0000 General Fund  
Purpose: Return of FY2017 year-end advance.

\$107,778.81

From: 572-9017 Title I-A Grant FY17  
To: 001-0000 General Fund  
Purpose: Return of FY2017 year-end advance.

\$19,524.97

From: 572-9117 Title I Neglected Grant FY17  
To: 001-0000 General Fund  
Purpose: Return of FY2017 year-end advance.

\$1,509.30

From: 587-9017 Early Childhood Special Education Grant FY17  
To: 001-0000 General Fund  
Purpose: Return of FY2017 year-end advance.

\$6,997.15

From: 590-9017 Title II-A Grant FY17  
To: 001-0000 General Fund  
Purpose: Return of FY2017 year-end advance.

\$36,651.73

From: 599-9017 Coalition for Safe/Drug-Free Fairfield Grant FY17  
To: 001-0000 General Fund  
Purpose: Return of FY2017 year-end advance.

- D. Recommend approval of the 2017-2018 Amended Appropriations Resolution.
- E. Recommend approval to authorize the Treasurer to pay invoices against the following purchase orders that have not been processed in accordance with Section 5705.41(D):
1. Purchase order #3800943 – Trane - \$4,171.00  
(The account code on the purchase order needed to be changed after the close of the fiscal year. Since the system does not allow us to change a purchase order after the close of a fiscal year, a new purchase order needed to be encumbered after the invoice was received.)
  2. Purchase order #3800971 – Lakota Local School District - \$7,204.00  
(The Transportation Department did not have a purchase order in place prior to receiving an invoice for homeless student transportation.)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Hare, Mrs. O’Neal & Mrs. Shorter  
Nays: None  
Motion Carried: 4-0

#### COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter - None
- B. Butler Tech – Michael Berding - None
- C. Parks and Recreation Update – Carrie O’Neal

Mrs. O'Neal stated that Red, White and Kaboom was awesome. Groovin on the Green concerts continue during the summer on Thursday nights at Village Green.

D. Planning Commission – Brian Begley - None

#### ANNOUNCEMENTS

August 3, 2017 – Board Meeting (Work Session), 6:30 PM, FAB Conference Room A

#### BOARD MEMBER COMMENTS

Mrs. O'Neal

Thanked Tom Weiser for all of his work with the construction project.

Mr. Begley

Thanked Mr. Weiser for his work. The re-hiring of Mr. Weiser is a win-win situation.

Mrs. Shorter

I echo the comments of the other board members. Thank you, Mr. Weiser. You have an incredible skill set. We knew your skills would be an asset for our District. Thank you, Mr. Martin, for putting all of the policy agenda items together.

Mr. Hare

I am thankful for the execution and communication Mr. Weiser has given us regarding the construction project.

#### 17-75 EXECUTIVE SESSION

MOTION – Moved by Mr. Begley to recess to Executive Session at 7:40 pm to discuss the following:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official 121.22 (G) (1)

Court Action 121.22 (G) (3) – Pending or Imminent Litigation

SECOND – Seconded by Mrs. O'Neal

ROLL CALL – Ayes: Mr. Begley, Mr. Hare, Mrs. O'Neal & Mrs. Shorter

Nays: None

Motion Carried: 4-0

The Board resumed the regular meeting at 10:01 pm.

#### 17-76 ADJOURNMENT

MOTION – Moved by Mr. Begley to adjourn the meeting

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Hare, Mrs. O'Neal & Mrs. Shorter

Nays: None

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION  
REGULAR MEETING  
JULY 13, 2017

165

Motion Carried: 4-0

The meeting was adjourned at 10:02 pm by the President, Mr. Hare.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer